

Work Programme
Performance and Corporate Services Overview and Scrutiny Committee

Councillor Eddie Reeves, Chair | Tom Hudson, Principal Overview Scrutiny Officer,
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Topic	Relevant strategic priorities	Purpose	Type	Lead presenters
30 September 2022 (extraordinary)				
Peer Review on Communications		Committee to consider the review, the delivery against actions on the action plan, and whether those actions have delivered their desired objectives.	Overview	Councillor Glynis Phillips, Cabinet Member for Corporate Services Claire Taylor, Corporate Director – Customer, Organisational Development & Resources
Property Strategy	The Climate Emergency	Committee reviews the proposed property strategy and consultation findings and makes recommendations as appropriate	Overview	Councillor Calum Miller, Cabinet Member for Finance Claire Taylor, Corporate Director – Customer, Organisational Development & Resources

Citizens' Jury	Local Democracy	Committee to review the work, including participant experience, and findings of the Citizens' Jury, how the approach could inform the council's approach to future consultations, and how the council will take the findings on board.	Scrutiny	<p>Councillor Glynis Phillips, Cabinet Member for Corporate Services</p> <p>Claire Taylor, Corporate Director – Customer, Organisational Development & Resources</p> <p><u>External:</u> Representative(s) of Street Voice Citizen's Jury</p>
9 December 2022				
Draft budget 2023/24 and medium-term financial strategy	All	Committee reviews current-year financial performance, draft revenue and capital budget proposals for 2023/24 and medium-term financial strategy	Overview and scrutiny	<p>Councillor Calum Miller, Cabinet Member for Finance</p> <p>Lorna Baxter, Director of Finance</p>
Strategic Plan	All	Committee reviews proposed revisions to Strategic Plan, including flagship priorities and transformational objectives and understands the	Overview and scrutiny	<p>Liz Leffman, Leader of the Council</p> <p>Claire Taylor, Corporate Director – Customer, Organisational Development & Resources</p>

		priorities and emphases which underpin them.		
19 January 2023				
Budget 2023/24: impact of consultation and local government finance settlement; and Capital & Investment Strategy	All	Committee reviews Capital & Investment Strategy and changes proposed to draft budget and MTFS in light of public consultation and provisional local government finance settlement and makes recommendations as appropriate.	Overview and scrutiny	Councillor Calum Miller, Cabinet Member for Finance Lorna Baxter, Director of Finance
Transformation Programmes (If required; it is expected this will be sufficiently handled through the budget process and Strategic Plan report)	n/a	Committee reviews any topics relating to the council's transformation programmes, their objectives and progress against them which has not been adequately addressed through the budget scrutiny process and makes recommendations as appropriate.	Overview and scrutiny	Councillor Glynis Phillips, Cabinet Member for Corporate Services Councillor Calum Miller, Cabinet Member for Finance Stephen Chandler, Chief Executive Claire Taylor, Corporate Director – Customer, Organisational

				Development & Resources
28 April 2023				
Social Value Policy	Local Businesses and Partners	Committee reviews the implementation, operation and impact (on costs and quality and social value generated) of the council's social value policy and its consistency with social value policies of other Oxfordshire local authorities and makes recommendations as appropriate.	Scrutiny	Councillor Calum Miller, Cabinet Member for Finance Lorna Baxter, Director of Finance
Consultation and Engagement Strategy	Local Democracy	Committee reviews the implementation of the council's Consultation and Engagement Strategy. Issues to include: the degree to which consultation with young people has been prioritised, the outcomes of Oxfordshire Conversations, and the methodology which is used to develop a credible reading of	Scrutiny	Councillor Glynis Phillips, Cabinet Member for Corporate Services Claire Taylor, Corporate Director – Customer, Organisational Development & Resources

		public opinion from non-representative qualitative data.		
Human Resources		Committee reviews implementation and impacts of Delivering the Future Together, draft workforce strategy, workforce productivity measures and data and makes recommendations as appropriate.	Scrutiny	Councillor Glynis Phillips, Cabinet Member for Corporate Services Claire Taylor, Corporate Director – Customer, Organisational Development & Resources
Meeting 1 of 23/24				
Tackling inequality	Tackle inequalities in Oxfordshire	Committee to review the council's approach to, and performance in relation to, tackling inequality; and make recommendations as appropriate, Specific issues for consideration to include whether the council voluntarily adopting the Equality Act 2010 socio-economic duty could further equality, diversity and inclusion, and whether a specific policy is necessary.	Overview & Scrutiny	Councillor Glynis Phillips, Cabinet Member for Corporate Services Claire Taylor, Corporate Director – Customers, Organisational Development & Resources



<p>Equality, Diversity and Inclusion</p> <p>(Topic may be deprioritised if alternative topics come forward in the meantime)</p>	Tackle inequalities in Oxfordshire	Committee reviews the implementation and impact of the 22/23 EDI action plan and the draft 24/45 action plan.	Overview and Scrutiny	<p>Councillor Glynis Phillips, Cabinet Member for Corporate Services</p> <p>Claire Taylor, Corporate Director – Customers, Organisational Development & Resources</p>
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To be scheduled				
Topic	Relevant strategic priorities	Purpose	Type	Lead witnesses
Cost of living				

Sub-groups				
Name	Relevant strategic priorities	Description	Outcomes	Members
Democratic Process Working Group	Local Democracy	To review the key elements of support for democratic processes at Oxfordshire County Council.	Reviews the support for the council's democratic processes and makes recommendations.	<p>Councillor Michael O'Connor</p> <p>Councillor Brad Baines</p> <p>Councillor Donna Ford</p>

Briefings					
Date	Topic	Relevant strategic priorities	Description	Outcomes	Presenters

November 2022 (day TBC)	Growth Deals	Local Business and Partners; Transport; Health and Wellbeing; Inequalities; the Climate Emergency; Carers and Social Care; and Nature and Green Spaces.	Briefing on the council's proposed use of its remaining allocation of Growth Deal funding.	Members understand how the council is prioritising initiatives and which are being prioritised.	Bill Cotton, Corporate Director – Environment and Place
Oct 6 (CODR and CDAI) Oct 13 (Adults and Public Health) Oct 17 (Children's) 25/10 (Environment and Place)	Budget briefing series	All	Series of briefings on council and directorate baseline budgets, outturn forecasts, in-year pressures, demand modelling, funding assumptions, core planning assumptions, capital programmes, and MTFS; and budget setting and scrutiny next steps.	Members develop understanding of council financial position and budget setting themes and principles.	Councillor Calum Miller, Cabinet Member for Finance Lorna Baxter, Director of Finance Louise Tustian, Head of Insight and Corporate Programmes Kathy Wilcox, Head of Financial Strategy
Late November/early December 2022 (Day TBC)	Budget briefing	All	Briefing on medium-term financial strategy and emerging revenue and capital budgets, including pressures, investments,	Members develop understanding of draft budget and medium-term financial strategy and agree focus of	Councillor Calum Miller, Cabinet Member for Finance Lorna Baxter, Director of Finance

			efficiencies, reserves, research/consultation findings and plans, and organisational strategy	scrutiny in December and January	Louise Tustian, Head of Insight and Corporate Programmes Kathy Wilcox, Head of Financial Strategy
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